

**Government of Nepal**  
Ministry of Agriculture and Livestock Development  
Recommendation Committee for Executive Director of Nepal Agricultural Research Council (NARC)  
Notice of Vacancy Announcement for Executive Director (ED) of NARC  
First Date of Publication: 2080/04/30

The Government of Nepal, Ministry of Agriculture and Livestock Development (ED of NARC Recommendation Committee) invites applications along with updated CVs and other relevant documents from the eligible candidates for the post of ED of NARC within 21 days from the first day of publication of this announcement.

1. Functions and Responsibilities:

The functions and responsibilities of the ED will be as outlined in the Nepal Agricultural Research Council Act, 2048 (with amendments) and its regulations.

2. Eligibility Criteria:

The applicant must:

- Have at least Master's Degree in any discipline of Agriculture and Animal Sciences from any University recognized by the Government of Nepal.
- Be working in any agriculture and animal science disciplines under NARC.
- Have at least 10 years of working experience in agriculture related research with 5 years of experience as a senior scientist (S-3 or above) in NARC.
- Have minimum five research publications related to agriculture and livestock/animal sciences within last 10 years.

3. Application package enclosures: The applicant has to submit, in a sealed and signed envelope, the followings:

- Clearly filled in application form
  - A clearly thought up innovative and realistic Business Plan (Strategic Vision and Action Plan, maximum 5000 words) on candidate's own original thoughts for strengthening NARC as an excellent and transformative agricultural and livestock research organization contributing towards realization of the long term national vision/goal of "Food Security, commercialization and sustainable agriculture", covering but not limited to the following areas (Three hard copies).
  - Agricultural research situation in Nepal: current status and future scenarios (also in the context of pandemic, climate change and natural resource utilization).
  - SWOT analysis of NARC
  - Identification of prominent problems/challenges in agricultural research under NARC and business plan to address them
- Self-attested copies of your 5 best agricultural and livestock/animal science related scientific research publications with evidences of publications.
- Self-attested testimonials of all the academic qualifications as mentioned in the CV.
- The proof of working in NARC and their service period endorsed by NARC.
- Applicant must submit an electronic copy for power point presentation based on Business Plan (maximum 20 minutes).

4. Application should reach to:

The Board/Corporation Desk of Administration Section, Ministry of Agriculture and Livestock Development, Singha Durbar, Kathmandu, Nepal

5. All documents should be submitted in a sealed envelope. The business plan, publications and remaining documents should be included in 3 separate sealed envelopes mentioning titles for each within main sealed envelope. The electronic copy for business plan and its Power Point presentation should be submitted as separate files in a pen drive within main sealed envelope.
6. The equivalence of certificates from foreign university and provisional certificate of final degree from Nepal should be submitted within final submission date.
7. Application fee NRS. 3,000 (Three thousand only) should be deposited in Rastriya Banijya Bank Ltd, Revenue Account Number 1000100200010000 (office code No. 312003501, Revenue Title No. 14224) and submit the original voucher with application.
8. The application form is available at the concerned desk or can be downloaded from the website of the ministry: [www.moald.gov.np](http://www.moald.gov.np).